

Model letter for requesting correction or deletion

To: Title and address of the competent authority

DD-MM-XXXX,

Place

Dear Sir / Madam,

Pursuant to Article 38 of Regulation (EC) 767/2008 of the European Parliament and of the Council of 9 July 2008 concerning the Visa Information System and the exchange of data between Member States on short-stay visas¹,

I _____ (name and surname), _____ (nationality),
born on _____ (date of birth) at _____ (place of birth), domiciled at
_____ (full address), would like to request correction of factually
inaccurate data relating to me or deletion of data relating to me which have been unlawfully stored
in the Visa Information System. My personal data should be corrected/deleted because:

Please find enclosed:

1. Copy of a valid identity document under the national law of the Member State (passport/identity card/driving licence/other valid identity document);
2. Copy of the legal authorisation to represent the applicant;
3. Other.

The Applicant/The Legal Representative

(Signature)

¹ OJ L 218, 13.8.2008, p. 60.